

Organizing Documents for the Single Board Model

First Methodist Conroe

In accordance with ¶244 and ¶247.2 of the 2016 Book of Discipline *First Methodist Conroe*, in order to more effectively complete its mission of making disciples for Jesus Christ, has made the choice to move to an alternate form of governance.

The church is choosing to place the functions of the former administrative committees (Staff Parish Relations, Trustees, Finance Committee and Board of Stewards) into a single board. All of the functions of these former administrative committees will be handled by this single board as outlined in ¶ 258.

This does not include the Nominations/Lay Leadership Committee. This committee will remain in place and function as outlined in ¶ 258.1.

These are the rules under which the board, the Senior Pastor, Staff and Congregation will function effective 01/01/2022.

1. This single board will be named the Church Leadership Team (CLT).
2. The CLT will be made up of twelve members of the church and the Senior Pastor. Each of the thirteen members will have one vote. The Executive Pastor, if applicable, will have voice but no vote. The Senior Pastor shall not vote on matters pertaining to his or her own appointment, employment or compensation.
3. Per ¶249 - Members of the CLT shall be nominated by the Nominations/Lay Leadership committee or by nomination from the floor of the charge conference, and then approved by the charge conference as authorized by the district superintendent. In keeping with the spirit of ¶249, in nominating members, consideration will be given to nominate a representative slate inclusive of age, gender, ethnicity and involvement in ministries of the church. Only one person from an immediate family shall serve on the CLT. No member of a staff person's family may serve on the CLT.
4. Except for at the initial creation of the CLT, and the Senior Pastor, each member shall serve a term of three years and shall not immediately repeat a three-year term, but can serve as a member of the board once they have not served on the board for two consecutive years. Each class shall consist of four members. For initial creation of the CLT, members shall be nominated to serve in three classes; one class of four persons shall be elected for one year, one class of four persons shall be elected for two years, and one class of four persons shall be elected for three years. All subsequently elected members will serve three-year terms.

5. In the event that a member of the CLT is unable or unwilling to fulfill her/his three-year term, under ¶ 250, upon request the district superintendent may call a special session of the charge conference for the explicit purpose of removing a member and filling the vacancy. The Nominations/Lay Leadership committee shall meet and nominate person who may be elected at the special charge conference.
6. The Chairperson of the CLT shall be recommended by the Nominations/Lay Leadership committee and elected at charge conference. The Chairperson shall serve as both Chair of the CLT and Lay Leader. Within the CLT, there shall also be a Vice-Chair for Finance, a Vice-Chair for Trustees, a Vice-Chair for SPRC and a Secretary elected by the board annually.
7. A quorum shall be considered more than 50% of the voting members. No votes shall be held if a quorum is not present. There are no proxies. In the case of email voting, all voting members must be included in the email and a majority of responses for or against will be all that is needed to consider a vote binding. In the case of extenuating circumstances, a virtual meeting can be held.
8. The minutes of each meeting of the CLT shall be kept and made available to any church member upon request with the exception of personnel information that is considered confidential.
9. The CLT meetings are open meetings to all church members who wish to attend. The CLT may have closed sessions during the meeting for personnel or legal concerns. Anyone wishing to bring a proposal or concern to the CLT will need to make a request to the Senior Pastor or CLT Chairperson at least 10 days prior to the meeting.
10. The creation of ad hoc committees to aid the work of the CLT is encouraged in order to involve more members of the congregation in areas of specialty and interest.
11. Once the CLT is properly authorized to govern, they shall define, review, amend and enact all policies and procedures that will become the Operational guidelines of the church. Unless changes are made by the CLT, all policies developed through the previous administrative structure will remain in force.
12. The CLT will have a standard regularly scheduled meeting time (e.g. 2nd Monday of the month) unless otherwise scheduled. It shall meet additionally at the request of the Bishop, the District

Superintendent, the Pastor, the chairperson of the committee or any other member of the committee. The CLT shall meet only with the knowledge of the Senior Pastor or District Superintendent. The Senior Pastor shall be present at all meetings unless he/she voluntarily excuses his/her self. The CLT may meet with the District Superintendent without the Senior Pastor present as long as the Senior Pastor is informed in advance of such meeting and shall be brought into consultation immediately thereafter.

With these enacting guidelines, it is proposed that the First Methodist Conroe Board of Stewards adopt this new governing structure to take office January 1, 2022.

District Superintendent

Senior Pastor

Chairperson, Board of Stewards